



## Gujarat Alkalies and Chemicals Limited

( Promoted by Govt. of Gujarat )

**Regd. Office & Works** : P.O. Petrochemicals – 391 346,  
Dist. Vadodara ( Gujarat ) India.

**Phone** : +91-265-2232681-3061200, Fax : +91 -265-2232130

**Website** : [www.gacl.com](http://www.gacl.com), **CIN No.** : L24110GJ1973PLC002247

### For Dematerlisation of Shares

We refer to the SEBI (Listing Obligations and Disclosure Requirements) (Fourth Amendment) Regulations, 2018, notified on 08<sup>th</sup> June, 2018 and BSE Ltd.'s Circular No. LIST/COMP/15/2018-19 dated 05<sup>th</sup> July, 2018.

As per the above amendments transfer of shares in listed Company will be considered in dematerlized form only with depositories w.e.f. 05<sup>th</sup> December, 2018. In other words transfer of shares held in Physical form shall not be permissible (except transmission and transposition of securities) w.e.f. 05<sup>th</sup> December, 2018.

The shareholders of the Company who holds shares in Physical mode are therefore requested to take appropriate steps for dematerlisation of shares as soon as possible. The procedure for dematerlisation of shares are summarised below:-

- Beneficiary Owner (BO) / Shareholder to open a demat account with a Depository Participant (DP).
- Fill in a Demat Request Form (DRF) and submit the same with the physical Certificate/s to the DP for dematerialization.
- For each ISIN, a separate DRF has to be used.
- If there are free as well as lock-in shares of the same ISIN, separate demat request has to be setup for free shares and lock-in shares.
- DP to verify that the DRF has been filled correctly.
- DP to Setup a demat request on the CDSL/NSDL system.
- DP to deface and mutilate the physical certificates and Send the certificates to the Issuer Company/Registrar an transfer Agent (RTA).
- Issuer Company /RTA verifies genuineness of the certificates and confirms the demat request.
- On receiving confirmation from Issuer/RTA, CDSL/NSDL credits an equivalent number of securities in the demat account of the BO maintained with CDSL/NSDL.

The Shareholders may also refer the websites of the depositories, i.e. NSDL ([www.nsdl.co.in](http://www.nsdl.co.in)) and CDSL ([www.cdslindia.com](http://www.cdslindia.com)) for dematerlisation of their shares before the said date. The web links for dematerlisation of shares are as under:-

#### NSDL

<https://nsdl.co.in/services/demat.php>

#### CDSL

<https://www.cdslindia.com/downloads/faq/Demat%20CDSL%20Way%20-%20V%20-%20Dematerialization.pdf>

For any clarification / information, shareholders may contact to our Registrars and Transfer Agents (RTA) Link Intime India Private Limited, B-102 & 103, Shangrilla Complex, First Floor, Opp. HDFC Bank, Near Radhakrishna Char Rasta, Akota, Vadodara- 390 020, phone no. (0265) 2356573 / 2356794, email : [vadodara@linkintime.co](mailto:vadodara@linkintime.co). or you may contact to the Company at P.O. Petrochemicals – 391 346, Dist. Vadodara, Phone : +91-265-2232681-3061200, Fax : +91 -265-2232130, email - investor\_relations@gacl.co.in.